

This guide is a derivative of DePaul University's “

5. Depending on the enrollment type you chose, enter the number of groups to create, the number of users (students) per group, or both (Figure 3).
6. If you select Groups **of #** or **# of Groups category**, configure the following options (Figure 4):

Select **Auto-Enroll New Users** if you want new students in your class to be added to groups automatically.

Select **Randomize users in groups** if you want users to be placed in groups randomly. If this option is not chosen, users are placed alphabetically based on the Classlist.

8. If you'd like to have each group name start with a prefix, enter it. (Figure 5)
9. Select the course tools the group should have access to: Discussion areas, and/or Assignments folders (Figure 6).

Note: If you create a new category with the **Set up discussion areas** or **Set up assignment submission folders** option selected, you are automatically prompted to create the discussion and or/Assignments Submission folder (see the following sections for instructions). You can also create group discussion forums and group Assignments folders from within the Discussions.

10. Click **Save** at the bottom of the page.

Create Group-Restricted Discussion Topics

When you create a new category with the **Set up discussion areas** option selected, you are automatically taken to the “Create Restricted Discussion Areas” page. From this page, you can create a separate topic for each group within an existing or new discussion forum.

Note: You can also create a group discussion topic later from the Discussions tool.

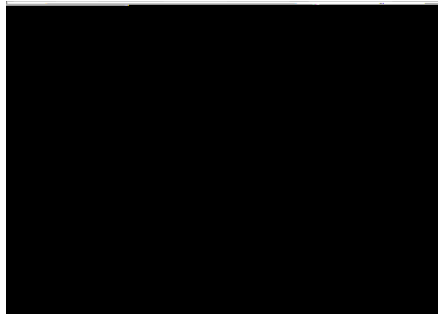


Figure 3



Figure 4

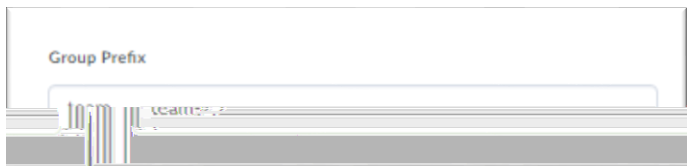


Figure 5

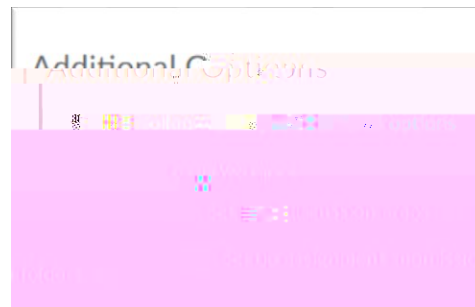


Figure 6

Enrolling Students in