

KODIAK QUICK GUIDE - Assessing Assignment Submissions

Kodiak allows you to view submissions online alongside the grading interface or to download them. If you view submissions online, you can only provide holistic feedback. If you want to insert text-level comments on individual sentences and paragraphs, you must download the file, use your word-processing software to insert comments, and upload the modified file when entering student feedback.

Assignments will need to be active in your class. If Assignments does not appear on your course navbar, click [Assignments](#), [Settings](#), [Course](#), [Assignments](#). Once [Assignments](#) appears in your course navbar, click Assignments in the course navbar

[Downloading All Submissions as a Zip File](#)

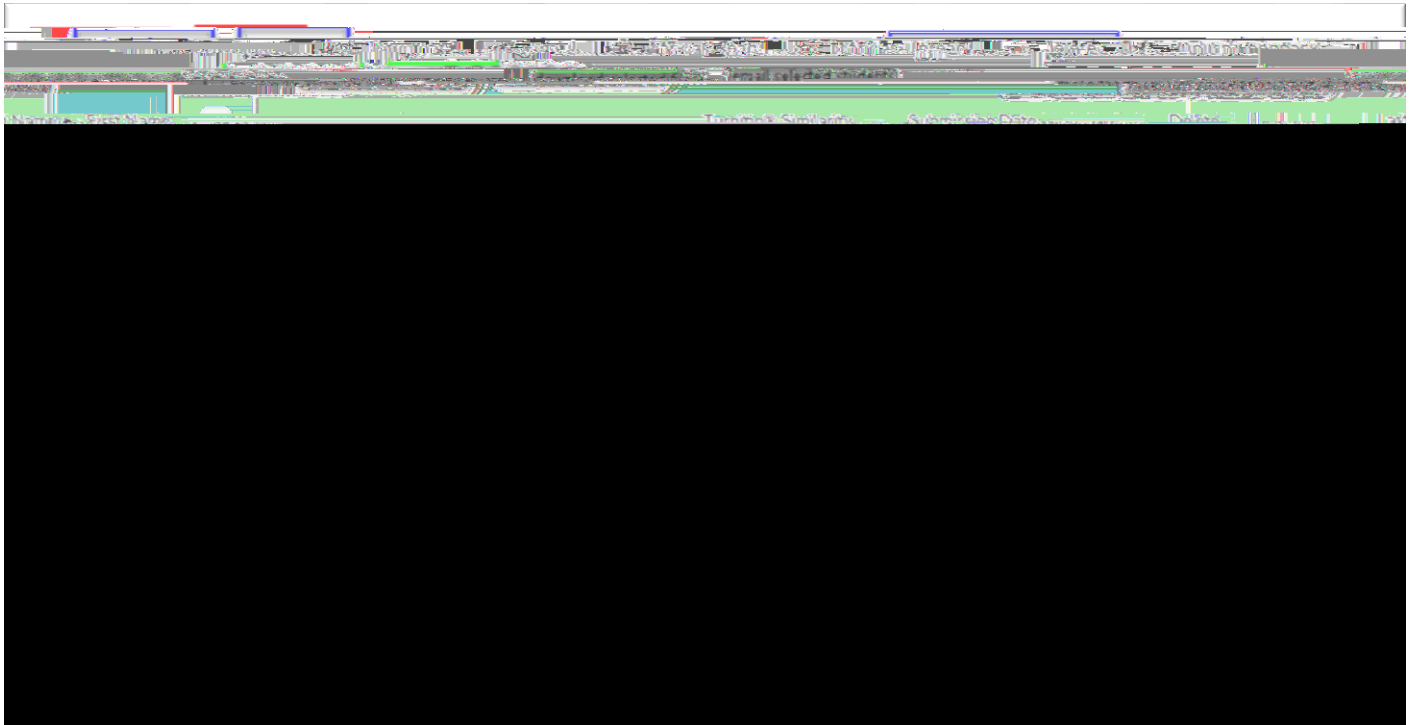
[Uploading Edited Submissions in Bulk](#)

[View Submissions Online, Leave Feedback, and Enter a Score](#)

[Leave Feedback for Students Who Did Not Submit Through Assignments](#)

[Leave Audio Feedback](#)

[Email Students Who Have Not Submitted](#)

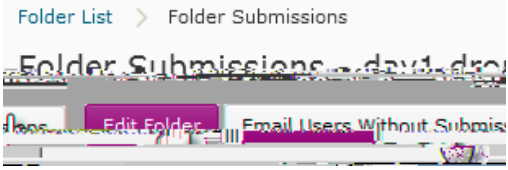
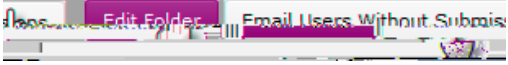


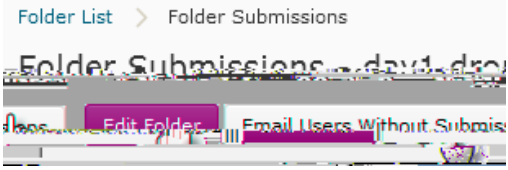
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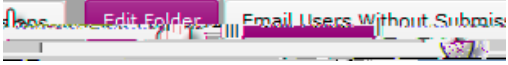
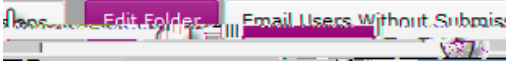
This guide is a derivative of DePaul University's "Assignments Quickguide – Assessing Assignments Submissions", downloaded June 2014 from <http://teachingcommons.depaul.edu/technology/D2L/> and is released under the Creative Commons BY-NC-SA 3.0 License, which can be viewed at <http://creativecommons.org/licenses/by-nc-sa/3.0/>.

*Leave Feedback for Students Who Did Not
Submit*

Email Students Who Have Not Submitted

1. From the “Folder Submissions” page, click  (Figure 9).
2. Enter your message in the “Compose New Message” pop-up. The email addresses of the selected students will populate automatically in the “BCC” field of the message.
3. Click .



: If any member of a group submits an assignment to a group Assignments folder, no one in that group is emailed when  is selected.